



NORTH HIGH SCHOOL



COMMAND AND STAFF BRIEF

29 August 2023

ARMY
JROTC



JUMS



OPSGM



TASKS:

- Flag Raising

Not done, NLT 30, Aug

- JCLC

Done

- Hermosa Beach Triathlon

Done

- Registration Security/Parent meeting security

Done

- Input new cadets into JUMS and smart cadet

Done



Public Relations



S-1



TASKS:

- **Create Military ball discount roster - Waiting for Nev to check**



S-5



TASKS:

- Upload Parent meeting pictures
- Upload Hermosa beach Triathlon pictures

DONE



S-6



TASKS:

- Upload Hermosa beach and parent meeting pictures

NLT SEP 6th

- Upload parent meeting slides

DONE

- Update leadership profiles

NLT SEP 4th



Opening Ceremony

DATE OF OPERATION: September 12th

START TIME: 07:00 AM/Lunch (Pictures in the morning)

LOCATION: North High school



S-1



TASKS:

- Contact parents and principal VIA email

NLT 1 SEP

- Ranks and order forms
- Input new ranks into JUMS

NLT 5 SEP

Organize ranks/orders by company (Ask companies for their company set up ahead of time)

In the email please include a note for teachers to let their cadets out 15 min early during fourth period



S-2



TASKS:

- Weather/risk assessment

NLT 5 SEP

- Work with S4 for water plan and canopies/chairs for parents

NLT 5 SEP



S-3



TASKS:

- Script

NLT 30 AUG DONE

- Layout

NLT 8 SEP. DONE

- PA System (Work with the office to have an announcement for cadets to be let out of their fourth period class 15 min early)

NLT 1 SEP DONE

- Timeline (Set up, clean up, rehearsal)

NLT 8 SEP DONE



S-4



TASKS:

- Fit all cadets
- Equipment list
 - **NLT 8 SEP**
- Work with S2 for water plan and canopies/chairs for parents
 - **NLT 5 SEP**
- Setup/clean up flag *Work with S7*
 - **NLT 8 SEP**



S-5



TASKS:

- Pre event post

NLT 5 SEP

- Brochures (Blue print)

NLT 8 SEP

- Flyer for the email

75% DONE



S-6



TASKS:

- Sound system check (Microphone, extension cord, speakers)

NLT 8 SEP



S-7



TASKS:

- Clean up plan

NLT 8 SEP



Club Rush

DATE OF OPERATION: September 14th

START TIME: Lunch

LOCATION: North High school



Special teams commander



TASKS:

representative for each time:

Armed: Karen CLASS A

Unarmed: Vanessa POLO

Marksmanship: Ethan R. POLO

Raiders: Erick. OCP

Robotics: Davon POLO



S-4



TASKS:

- Equipment list



S-5



TASKS:

- Make copies of blue brochures



Back to school night

DATE OF OPERATION: September 20th

START TIME: TBD

LOCATION: North High school



S-2



TASKS:

- Security detail (5-7 people)

Uniform: Polo



S-3



TASKS:

- Presentation slides



S-5



TASKS:

- Make copies of blue brochures



Homecoming Assembly

DATE OF OPERATION: September 29th

START TIME: TBD

LOCATION: North High school



CG CO



TASKS:

- **Front guard:**
- **America:**
- **California:**
- **Battalion:**
- **Rear Guard:**

Photos:



Malibu Beach Triathlon

DATE OF OPERATION: September 30 - October 1st

START TIME: TBD

LOCATION: Malibu Beach



S-1



TASKS:

- **Email parents and service clubs (NLT 8 SEP) (Draft sent)**
- **Accountability rosters /sign in sheets**
- **Update Military Ball roster**



S-2



TASKS:

- **Distribute radios day of**
- **Weather/Risk assessment (NLT 22 SEP)**
- **Work with the S4 on a water plan (NLT 26 SEP)**



S-3



TASKS:

- **Permission slips (NLT 6 SEP)**
- **Schedule (NLT 27 SEP)**



S-4



TASKS:

- **Food plan (NLT 22 SEP)**
- **Work on a water plan with S2 (NLT 26 SEP)**
- **Pick day to load van with water before event**



S-5



TASKS:

- Photos (Day off)
- Pre event post (NLT 8 SEP)
- Flyer for email (NLT 6 SEP)



S-6



TASKS:

- Radio check



Company Status



HQ



TOTAL NUMBER OF CADETS:

Tasks:

- **Prepare for opening ceremony**

LEADERSHIP

- **BC: Vanessa Gonzalez**
- **CSM: Cody Loomis**
- **XO: Nevaeh Monge**
- **OPSGM: Kylee Mai**



Alpha Company



TOTAL NUMBER OF CADETS: 26

22 Cadets + 4 Leadership

Tasks:

- Polo**
- Intro to DNC/Knowledge**
- Make Group chat**
- intro to JROTC**

LEADERSHIP

- CO: C/CPL Stone Howe**
- 1SG: C/CPL Skyler Huynh**
- PSG: C/PVT Jeremiah Giles**



Bravo Company



TOTAL NUMBER OF CADETS:

9 cadets 2 from staff

LEADERSHIP

- **CO: C/CPL Shelby Lintao**
- **1SG: C/PVT Harry Nguyen**
- **PSG: None**

TASKS:

- Polo
- Intro. To the program
- General knowledge run down
- Basic marching movements
- Uniforms.



Charlie Company



TOTAL NUMBER OF CADETS:

13 Cadets +1 HQ Staff cadet

LEADERSHIP

- **CO: C/PVT Karen Villenaa**
- **1SG: C/PVT Erick Valladares**
- **PSG:**

Tasks

- **Group Chat**
- **Polo**
- **Brief Overview of JROTC**
- **Intro to Knowledge/DNC**



Delta Company



TOTAL NUMBER OF CADETS:

11 Cadets + 2 HQ staff cadets

LEADERSHIP

- **CO: C/CPT Ethan Gutierrez**
- **1SG: C/SGT Harry Nguy**
- **PSG:**

Tasks

- POLO**
- Introduction to JROTC**
- Intro. to Knowledge/DNC**
- Create group chat**



Training Schedule



S-3



Monday- bookwork/ PT

Tuesday- commanders time, D&C

Wednesday- bookwork, knowledge

Thursday- bookwork, knowledge

Friday- PT

Contact Information



Website - www.saxonjrotc.org



Instagram - [nhs_jrotc](https://www.instagram.com/nhs_jrotc)



Twitter - [jrotc_saxons](https://twitter.com/jrotc_saxons)



Facebook - North Torrance High JROTC

ARMY
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Questions?



Final Remarks