



NORTH HIGH SCHOOL



COMMAND AND STAFF BRIEF

7 November 2023

ARMY
JROTC



JUMS



OPSGM



TASKS:

- **Flag Raising/Pledge**
70% Done
- **Cadet Challenge into JUMS**

NLT 15 NOV



Public Relations



S-6



TASKS:

- Upload Command and Staff Presentation

NLT 9 NOV



Board of Education Meeting

Color Guard

DATE OF OPERATION: November 6 2023

START TIME: 17:30-20:00

LOCATION: Del Amo Plaza



Color Guard



TASKS:

America: Michaela E.

California: Brianna D.



Dining Out

DATE OF OPERATION: November 8 2023

START TIME: 3:30 (C&S Need to be excused from their 6th period)

LOCATION: North High School Cafeteria



S-1



TASKS:

- 2 separate emails

One for dignitaries and one for parents

Sent

- Accountability roster (Sign in/out sheets for company and special guest)

Done

- Find a guest speaker

LtCol John Giese (Email sent)

- Table cards

NLT 7 NOV

- Guest list for the S2

DONE



S-2



TASKS:

- Allergy List
Done
- Alternative food plan
Done
- Escort Detail (Get the list from the S1)
Ready
- Parent Vol. Detail and assignments
Sent
- Risk Assessment
Done

Benediction: Michaela Eastman

Invocation: Connor Lyons

National Anthem: Osmar (Pick a day they're due send the XO a copy)



S-3



TASKS:

- Schedule

Done

- Script

MC: Bryant Nguyen

final changes

- Layout **done**

90%- need seating chart from CO's

- Rehearsal **TUESDAY NOV. 7th during 4th period**
- Work with **XO and CSM to order food catering**

Done (Pick up at 5)

- Dining Etiquette test

Done



S-4



TASKS:

- Equipment list

Done

- Soda plan (Work with the companies)

Did everyone turn in their sodas?

- Meal plan

Work with SAI/AI

- Special team equipment list

Done



S-5



TASKS:

- Pamphlets

NLT 6 NOV

- Flyer for the email

Done

- Newsletter (Work with Ms. Johnson)
- Pre event post (After email is sent out

Done

- After event Post



S-6



TASKS:

- Sound system

Honorguard Playlist

Done (Get log in from Michaela or Nev)



S-7



TASKS:

- Clean up plan

Done

(Take a picture before we move anything to make sure everything gets put back in the same place)

Done



Honor Guard



TASKS:

Flag folding detail:

- Cody L. Skyler H.
- Ethan G. Harry Nguy
- Karen V. Matt M.
- Hazel O. Sophia M
- Davon D.
- Backup: Taylen O.

POW-MIA detail:

- Ethan G.
- Harry Nguy
- Karen V.
- Nev M.
- Matt M.
- Clarissa A.
- Dulce P.



Color Guard



TASKS:

Front guard: Brianna D.

America: Michaela E.

California: Matt M.

Rear Guard: Joao C.

Plan Grog ceremony (Talk to all special team commanders)

DONE

Speech for Special teams right before they drink the grog

DONE



Branch Flags



TASKS:

Army: Michaela E.

Marine: Joao C.

Navy: Ethan G.

Air Force: Matt M.

Coast Guard: Brianna D.



Marksmanship Invitational Match

DATE OF OPERATION: 2 December 2023

START TIME: TBD

LOCATION: NHS JROTC

ARMY



Marksmanship Commander



Schedule:

Set Up

Show Up

Start Time

Attendance:

Entire Team attending?

Contact Schools:

Weather:

Pictures taken by S-5

Uniform:

(Work out date and time with Rebecca)



Winter Assembly

DATE OF OPERATION: 15 December 2023

START TIME: TBD

LOCATION: TBD



Color Guard



TASKS:

Front guard:

America:

California:

Rear Guard:

Pictures:



Winter Parent meeting

DATE OF OPERATION: 16 December 2023

START TIME: TBD

LOCATION: NHS JROTC



S-1



TASKS:

- Email for parents

NLT 1 DEC

- Sign in sheets (Accountability)



S-2



TASKS:

- Security detail

NLT 8 DEC

- Allergy list
- Risk Assessment

NLT 8 DEC

Santa:

Reindeer:



S-3



TASKS:

- **Schedule**

(Activities: Cookie Decor, Ball toss, Ornament Decor)

NLT 6 DEC

- **Presentation**

NLT 6 DEC



S-4



TASKS:

- Food plan (Potluck?)

NLT 30 NOV

- Supply list (For activities+dress up)

NLT 11 DEC



S-5



TASKS:

- Take pictures (Day off) (Post on Instagram/story)
- Santa setup ideas
- Upload photos (After event)

NLT 19 DEC

- Print Blue Brochures

NLT 11 DEC



S-6



TASKS:

- Sound system (Holiday song playlist?)

NLT 12 DEC

- Upload photos (After event)

NLT 21 DEC



S-7



TASKS:

- Clean up plan

NLT 15 DEC



Wilmington Christmas Parade

DATE OF OPERATION: 10 December 2023

START TIME: 09:30-TBD

LOCATION: Wilmington



S-1



TASKS:

- Email for parents

NLT 30 NOV



S-3



TASKS:

- Paperwork (Field trip form)
- Transportation

How are we getting there?

- Schedule

What time do we need to be there?

- Permission Slips

Done NLT 30 NOV

Turned in NLT 7 NOV

Special Teams CO



- Color Guard

CMDR: Michaela E.

- Harry Nguy
- Harrison L.
- Nev M.
- Hazel O.
- Ian S.

- Armed

CMDR: Brianna D.

- Taylen O.
- Joao C.
- Ethan G.
- Skyler H.
- Karen V.

- Unarmed

CMDR: Vanessa G.

- Connor L.
- Dulce P.
- Kylee M.
- Matt M.



Company Status



HQ



TOTAL NUMBER OF CADETS:

15

Tasks:

- Prepare for dining out
- Input cadet challenge into JUMS

LEADERSHIP

- BC: Vanessa Gonzalez
- CSM: Cody Loomis
- XO: Nevaeh Monge
- OPSGM: Kylee Mai



Alpha Company



TOTAL NUMBER OF CADETS: 26

22 Cadets + 4 Leadership

LEADERSHIP

- **CO: C/CPL Stone Howe**
- **1SG: C/1SG Skyler Huynh**
- **PSG: C/PVT Jeremiah Giles**

Tasks:

- **Class A/Inspection**
- **DNC/Knowledge**
- **Cadet Portfolio**
- **Pt**
- **Dining Etiquette**



Bravo Company



TOTAL NUMBER OF CADETS:

9 cadets 2 from staff

LEADERSHIP

- **CO: C/CPL Shelby Lintao**
- **1SG: C/PVT Harry Nguyen**

TASKS:

- Class A**
- DNC/Knowledge**
- Cadet Portfolio**
- Dining Etiquette**
- PT**



Charlie Company



TOTAL NUMBER OF CADETS:

15 Cadets +1 HQ Staff cadet

LEADERSHIP

- **CO: C/PFC Karen Villenaa**
- **1SG: C/PVT Erick Valladares**
- **PSG: C/PVT Matthew Millan**

Tasks

- **Class A**
- **IT Fri**
- **Dining Etiquette/Promotions**
- **Knowledge/DNC**
- **Bookwork/Cadet Portfolio**



Delta Company



TOTAL NUMBER OF CADETS:

12 Cadets + 2 HQ assist. staff

LEADERSHIP

- **CO: C/CPT Ethan Gutierrez**
- **1SG: C/1SG Harry Nguy**
- **PSG: C/PVT Kekoa Mayezaki**

Tasks

- Class A/Inspection
- PT
- Bookwork/Cadet Portfolio
- Knowledge/DNC
- Dining out readiness



Training Schedule



S-3



Monday- PT

Tuesday- Class A, JPA work, D&C

Wednesday- bookwork, knowledge

Thursday- bookwork, knowledge

Friday- no school

Contact Information



Website - www.saxonjrotc.org



Instagram - [nhs_jrotc](https://www.instagram.com/nhs_jrotc)



Twitter - [jrotc_saxons](https://twitter.com/jrotc_saxons)



Facebook - North Torrance High JROTC

ARMY
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Questions?



Final Remarks