



NORTH HIGH SCHOOL



COMMAND AND STAFF BRIEF

30 MAY 2023

ARMY
JROTC



JUMS



OPSGM



TASKS:

- **Flag Raising**
- **Twilight Ceremony**

Done?

- **Assembly Color Guard**

Done?

- **Memorial day Colorguard**

NLT 2 JUNE 2023



Public Relations



S-5



TASKS:

- Upload Armed Forces day parade pictures

Done?



S-6



TASKS:

- Update calendar on website
- Upload Twilight pictures

Done?

- Upload Armed Forces day parade pictures

Done?

- Upload Memorial day CG pictures
- Create google form for new leadership profiles



Baccalaureate CG

DATE OF OPERATION: 10 JUNE 2023

START TIME: TBD

LOCATION: NHS



CG CO



TASKS:

- **Front Guard: Karen**
- **America: Clarissa**
- **California: Michaela**
- **Battalion: Davon**
- **Rear Guard: Nev.**

Location: NHS

Photos:



Graduation CG

DATE OF OPERATION: 14 JUNE 2023

START TIME: TBD

LOCATION: NHs



CG CO



TASKS:

- **Front Guard: Michaela Eastman**
- **America: Emma Vargas**
- **California: Kylee Mai**
- **Battalion: Ethan Gutierrez**
- **Rear Guard: Karen Villena**

Location: NHS

Photos:



S-2



TASKS:

- Security detail (6-8 People)

Send out info to companies NLT 7 JUNE 2023

Uniform: Polo

- Issue radios



Redondo Union Beach Day

DATE OF OPERATION: AUG/SEP ?

START TIME: TBD

LOCATION: TBD



BC & XO



TASKS:

- **Contact Redondo Union and plan a date, time, and location (Transportation if needed?)**



S-1



TASKS:

- Start filing and preparing for the inspection



S-4



TASKS:

- **Equipment list**
- **Water plan**
- **Food plan**



JCLC

DATE OF OPERATION: June 23rd-25th



S-1



TASKS:

- Contact parents VIA email

NLT 2 JUNE 2023

- Accountability roster

(DONE)

- Help Sergeant major with Paperwork

(Start issuing paperwork; what paperwork?)



S-2



TASKS:

- Check weather
- Allergy List



S-4



TASKS:

- Issue OCP
- Issue bags
- Make sure cadets sign for OCP

Decide a date before JCLC to issue uniforms with
CSM



S-5



TASKS:

- Take pictures
- Post on Social Media



Staff Planning day

DATE OF OPERATION: AUGUST 3 2023

START TIME: TBD

LOCATION: NORTH HIGH SCHOOL

- Plan for Hermosa Beach and the Parent meeting



Parent Meeting

DATE OF OPERATION: AUGUST 5 2023

START TIME: 11AM

LOCATION: NORTH HIGH SCHOOL



S-1



TASKS:

- Contact parents VIA email (Send to new cadets)

2 Emails need to be sent out:

- One before the school year ends

NLT 12 JUNE 2023

- One during the summer before the event as a reminder



S-3



TASKS:

- Meeting Slides 90%



S-4



TASKS:

- **Food plan**
- **Equipment list**
- **Coffee and donuts**



S-7



TASKS:

- Clean up plan



Hermosa Beach Triathlon

DATE OF OPERATION: August 12-13

START TIME: SAT 10AM

SUN 5AM

LOCATION: Hermosa Beach



S-1



TASKS:

- **Contact parents VIA email**
(And new cadets) (Get flyer from S5)

NLT 13 JUNE 2023

- **Accountability roster**
- **Military ball discount roster**
- **Contact Alumni**
- **Contact service clubs**



S-2



TASKS:

- **Distribute radios
(Accountability Sheet)**
- **Allergy sheet (For current cadets)**
- **NLT 9 JUNE 2023**
- **Risk assessment (Water and Sunburn)**



S-3



TASKS:

- Permission slips
- **NLT 9 JUNE 2023** show up and returning?
- Bus request form



S-4



TASKS:

- **Water plan**
- **Food plan**



S-5



TASKS:

- Flyer for S1

NLT 12 JUNE 2023

- Pre-event post
- Take pictures (Day off)
- Upload photos (After)



S-6



TASKS:

- Check radios



Company Status



HQ



TOTAL NUMBER OF CADETS:

- 15

Tasks:

- Prepare for JCLC and Hermosa beach Triathlon

LEADERSHIP

- BC: Vanessa Gonzalez
- CSM: Cody Loomis
- XO: Nevaeh Monge
- OPSGM: Kylee Mai



Alpha Company



TOTAL NUMBER OF CADETS:

- 1st Platoon 8 cadets
 - 2nd Platoon 20 cadets
- Total 28 cadets

LEADERSHIP

- CO: C/1LT Clarissa Adame
- 1SG: C/PVT Harry Nguyen
- PSG: C/PVT Kekoa Mayezaki

Tasks:

- POLO
- PT
- Bookwork / Knowledge
- Service learning project



Bravo Company



TOTAL NUMBER OF CADETS:

- 1st Platoon 18 cadets
- 2nd Platoon 9 cadets

Total 27 cadets

TASKS:

- Polo
- Service Learning Project
- PT?

LEADERSHIP

- CO: C/CPT Ethan Gutierrez
- 1SG: C/1SG Anjolie Richardson
- 2nd Platoon PL: C/PFC Victoria Moreno



Charlie Company



TOTAL NUMBER OF CADETS:

- 1st Platoon 27 cadets

Tasks

- Polo
- No School Monday
- PT Friday
- Service Learning Project
- D&C/ Knowledge

LEADERSHIP

- CO: C/2LT Ethan Rodriguez
- 1SG: C/1SG Cody Loomis



Training Schedule



S-3



Monday- No school

Tuesday- Polo, Late start

Wednesday- Bookwork/D&C

Thursday- Bookwork/D&C

Friday- PT

Contact Information



Website - www.saxonjrotc.org



Instagram - [nhs_jrotc](#)



Twitter - [jrotc_saxons](#)



Facebook - [North Torrance High JROTC](#)

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Questions?



Final Remarks